**BC Hotel A Residences Owners Association, Inc.**

**Organizational Meeting November 15, 2021**

An organizational meeting of BC Hotel A Residences Owners Association, Inc. was held on November 15, 2021 via Microsoft Teams, hosted at Residences at Park Hyatt Beaver Creek, 136 East Thomas Place, Avon CO, 81620.

**Present from the Board of Directors were:** Dr. Pamela Triolo, President; Brian Sbrocco, Vice President; Hans d’Orville, Secretary/Treasurer; Ron Bernard, Director; and Eric Swartz, Director

**Present from the Management Company were:** Chris Gersbach, General Manager; Jami Champagne, Area General Manager, West Region; Jane Berg, Regional Vice President, West Region; Andrew Carter, Associate Director, Association Governance and Lisa Bythwood, Specialist, Board Relations, Association Governance.

**CALL TO ORDER**

Pam Triolo, Vice President, called the meeting to order at 1:01 p.m. MT.

**ESTABLISHMENT OF QUORUM**

Ms. Triolo announced with all Board Members present, quorum was met.

**APPOINTMENT OF RECORDING SECRETARY**

Ms. Triolo appointed Lisa Bythwood to serve as Recording Secretary.

**PROOF OF NOTICE OF MEETING**

Notice of the Organizational Meeting was emailed to all Board Members on November 3, 2021, as required by the Association documents.

**ELECTION OF CHAIRPERSON**

**A motion was made by Ron Bernard to appoint Pam Triolo to chair the meeting. The motion was seconded by Brian Sbrocco and unanimously carried.**

**APPROVAL OF AGENDA**

**A motion was made by Brian Sbrocco to approve the Agenda as presented. The motion was seconded by Ron Bernard and unanimously passed.**

**INTRODUCTION OF CHRIS GERSBACH**

Jami Champagne introduced Chris Gersbach to the Board. Highlights included:

* Mr. Gersbach is the new General Manager for HRC at Park Hyatt Beaver Creek and HRC Beaver Creek, Mountain Lodge
* Ms. Champagne provided an overview of Mr. Gersbach’s hospitality background

**INTRODUCTION OF ERIC SWARTZ**

Jami Champagne introduced the new Board member, Eric Swartz, to the Board.

* Mr. Swartz provided an overview of his professional background and Board experience

**ELECTION OF OFFICERS**

**A motion was made by Ron Bernard to nominate Pamela Triolo as President. The motion was seconded by Brian Sbrocco and unanimously carried.**

**A motion was made by Brian Sbrocco to nominate himself as Vice President. The motion was seconded by Ron Bernard and unanimously carried.**

**A motion was made by Brian Sbrocco to nominate Hans d’Orville as Secretary and Treasurer. The motion was seconded by Ron Bernard and unanimously carried.**

**NEW BUSINESS**

Renovation

* The Board briefly discussed the upcoming renovation. Highlights included:
* Ms. Triolo and Mr. Sbrocco are currently on the Renovation Committee and will need assistance
* Ms. Champagne will arrange call with Committee members, Mark Dunham and Mr. Gersbach to gather preliminary questions for owner survey
* Electronic owner survey could launch early to mid-January

2022 Proposed Meeting Dates

* Spring Meeting: April 5, 2022 at 9:00 a.m. MT
* Budget Meeting: September 9, 2022 at 9:00 a.m. MT
* Annual Meeting: November 2, 2022 at 9:00 a.m. MT
* The Board will email Ms. Champagne their blackout dates during the last two weeks of April and first two weeks of May.
* Ms. Triolo suggested the Board be given a travel budget for the Spring meeting
* Ms. Champagne will look to move Budget meeting to mid-week (September 6, 7 or 8)

Board Orientation for Eric Swartz

* Ms. Champagne will work with Mr. Gersbach and Mr. Carter to arrange Board member orientation for Mr. Swartz

Board Overview for 2022

Ms. Champagne provided a Board Overview for 2022. Highlights included:

* Planning of 2024 Renovation
* Model Unit for review in 2023
* RFPs for designers
* Reserve Plan review
* Budget workshops prior to Budget meeting
* Budget Committee option

**ADJOURNMENT**

**There being no further business to come before the Board, a motion was made by Hans d’Orville to adjourn the meeting at 1:46 p.m. The motion was seconded by Brian Sbrocco and unanimously carried.**

Submitted by: Approved by:

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Lisa Bythwood Date Pamela Triolo Date

Recording Secretary President

**These minutes are subject to approval at the next Board of Directors Meeting**